

MANIFESTO

I, Hussain Kharodawala from IEOR M.Tech.-FY if elected as Department Placement Coordinator will do my best to ensure the following:

1. That every eligible student of department is best prepared for placements. To make sure this happens, I will arrange mock **Aptitude Tests, Group Discussions, Personal Interviews, Case Studies Sessions, Technical Discussions, Coding, etc.**
2. Will arrange a session for **resume preparation**.
3. Will prepare a **Preparation Follow Up sheet**, so that every student can keep up with preparation for placements.
4. Will prepare best possible **pitching material for different kinds** of companies like analytics, supply chain, core, finance etc. and make it relevant to the required job description.
5. Maintain **good relations** with company coordinator and other relevant DPCs such as ASI, SJMSOM, etc.
6. Always keep in touch with **placement activities** and ensure that all department students also know that.
7. Understand **placement policy** thoroughly and ensure all students from department know it properly.
8. Ensure that all the **resumes** are up to date.
9. Prepare a **wish list** of all the companies that student desire and convince CC to contact all companies/universities to invite them for placements.
10. Take a frequent **feedback** from each department student regarding placement queries and resolve their issues as soon as possible, taking help of placement department if necessary.
11. With the help of joint sec. H.R. will arrange **Buddy talks**.
12. Collect information of companies which can recruit from IEOR at IITB but instead do the same at other IITs or NITs and hand over it to CC.
13. **Work sincerely** to ensure smooth and successful placement season for our department.
14. To remain impartial to all programs (M.Tech, M.Sc., and Ph.D.) in IEOR.

Credentials:

1. Have a work-experience of two years at Alstom (now GE) as product engineer.
2. Worked in anchoring team on IEOR day.